

## **NOTICE OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

The regular meeting of the Committee of the Whole is scheduled for  
Tuesday, March 2, 2021 beginning at 7:00 p.m.

A copy of the agenda for this meeting is attached hereto and  
can be found at [www.tinleypark.org](http://www.tinleypark.org).

### **NOTICE - MEETING MODIFICATION DUE TO COVID-19**

Pursuant to Governor Pritzker's Executive Order 2020-07, Executive Order 2020-10, Executive Order 2020-18, Executive Order 2020-32, Executive Order 2020-33, Executive Order 2020-39, and Executive Order 2020-44, which collectively suspends the Illinois Open Meetings Act requirements regarding in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, issued on June 26, 2020, the members of the Committee of the Whole may be participating in the meeting through teleconference.

A livestream of the electronic meeting will be broadcasted at Village Hall. Pursuant to Governor's Executive Order No. 2020-43 and CDC guidelines, no more than 50 people or 50% of the maximum capacity will be allowed in the Council Chambers at any one time, so long as attendees comply with social distancing guidelines. Anyone in excess of maximum limit will be asked to wait in another room with live feed to the meeting until the agenda item for which the person or persons would like to speak on is being discussed or until the open floor for public comments.

***Meetings are open to the public, but members of the public may continue to submit their public comments or requests to speak telephonically in advance of the meeting to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org) or place requests in the Drop Box at the Village Hall by noon on March 2, 2021. Please note, written comments will not be read aloud during the meeting. A copy of the Village's Temporary Public Participation Rules & Procedures is attached to this Notice.***

Kristin A. Thirion  
Clerk  
Village of Tinley Park

**VILLAGE OF TINLEY PARK  
TEMPORARY PUBLIC PARTICIPATION RULES & PROCEDURES**

As stated in Gubernatorial Executive Order 2020-07 issued on March 16, 2020 and Gubernatorial Executive Order 2020-10 issued on March 20, 2020, both extended by Gubernatorial Executive Order 2020-18 issued on April 1, 2020, all public gatherings of more than ten people are prohibited. In-person public participation is not defined as an essential activity.

The Mayor of Tinley Park is issuing the following rules for all Village Board and other public meetings in order to promote social distancing as required by the aforementioned Executive Orders and the requirements of the Open Meetings Act:

***Written Comments***

After publication of the agenda, email comments to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org). When providing written comments to be included as public participation at a public meeting, clearly identify the following in the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wishes to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.);
- For specific Agenda Items, identify and include the specific agenda item number;
- The entire content of the comments will be subject to public release. The Village of Tinley Park is under no obligation to redact any information.

The contents of all comments will be provided to the relevant public body for their review. **Written comments will not be read aloud during the meeting. If you wish to publicly address the public body, you may request to participate via teleconference as described below.**

Comments must be submitted by 12:00 pm on the day of the meeting. However, it is strongly recommended that comments be emailed not less than twenty-four (24) hours prior to the meeting so the appropriate Board members, Commissioners, Board members, and Committee members have sufficient time to review the comments prior to the meeting.

### ***Live Public Participation During Meeting***

After publication of the agenda, those wishing to participate in a live telephone call option at a public meeting must register by 12:00 pm on the day of the meeting. A Village representative will call the participant at the relevant portion of the meeting and the participant will be allowed to participate telephonically at the meeting. To participate in a live telephone call during the meeting, a request shall be submitted by email to [clerksoffice@tinleypark.org](mailto:clerksoffice@tinleypark.org). The following information must be included the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wishes to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.); and
- For specific Agenda Items, identify and include the specific agenda item number.

If the participant provides an email address, they will receive a confirmation email that their request has been logged. If the participant provides an email address and does not receive a confirmation email, they may call (708) 444-5000 during regular business hours to confirm the application was received.

Upon successful registration, the participant's name will be placed on an internal Village list. On the date and during relevant portion of the meeting, the participant will be called by a Village representative. The Village representative will call the provided telephone number and allow the phone to ring not more than four (4) times. If the call is not answered within those four (4) rings, the call will be terminated and the Village representative will call the next participant on the list.

The public comment should be presented in a manner as if the participant is in attendance at the meeting. At the start of the call, the participant should provide their name and any other information the participant wishes to convey. For comments regarding Agenda Items, identify and include the specific agenda item number. The participant should try to address all comments to the public body as a whole and not to any member thereof. Repetitive comments are discouraged. The total comment time for any single participant is three (3) minutes. Further time up to an additional three (3) minutes may be granted by motion. A participant may not give his or her allotted minutes to another participant to increase that person's allotted time.

**NOTICE - VILLAGE OF TINLEY PARK**  
**REGULAR MEETING OF THE COMMITTEE OF THE WHOLE**

**NOTICE IS HEREBY GIVEN** that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, March 2, 2021, beginning at 7:00 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

The agenda is as follows:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 16, 2021.
3. DISCUSS WAIVING THE ONE (1) YEAR REQUIREMENT FOR OCCUPANCY AND AWARDING AN AV LIQUOR/GAMING LICENSE FOR ZIN CLUB, 18211 HARLEM AVENUE.
4. DISCUSS AMENDING CERTAIN SECTIONS OF THE TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING TO FREE STICKERS FOR CERTAIN DEPARTMENTS, AGENCIES.
5. DISCUSS AGREEMENT WITH TYLER TECHNOLOGY FOR THE ONLINE PORTAL FOR VEHICLE LICENSE.
6. DISCUSS LICENSE PLATE RECOGNITION (LPR) UPDATE, AND PHASE 2 REQUEST.
7. DISCUSS BULK FUEL CONTRACT.
8. DISCUSS SIGN FOR THE TINLEY PARK CONVENTION CENTER.
9. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION, VILLAGE CLERK

**MINUTES**  
**Special Meeting of the Committee of the Whole**  
**February 16, 2021 – 6:00 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

President Pro Tem Glotz called the special meeting of the Committee of the Whole on February 16, 2021, to order at 6:02 p.m.

At this time, President Pro Tem Glotz stated this meeting was conducted remotely via electronic participation consistent with Governor Pritzker’s Executive Orders suspending certain requirements of the Open Meetings Act provisions relating to in-person attendance by members of a public body due to the COVID-19 pandemic. President Pro-Tem Glotz introduced ground rules for effective and clear conduct of Village business. Elected officials confirmed they were able to hear one another.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President Pro Tem  
K. Thirion, Village Clerk  
C. Berg, Village Trustee  
W. Brady, Village Trustee  
W. Brennan, Village Trustee  
M. Mueller, Village Trustee  
J. Vandenberg, Village President

Members Absent: D. Galante, Village Trustee

Staff Present: D. Niemeyer, Village Manager  
P. Carr, Assistant Village Manager  
L. Godette, Deputy Clerk  
J. Urbanski, Public Works Director  
P. Cordero, Business Development Manager  
H. Lipman, Assistant to the Village Manager  
P. Connelly, Village Attorney

Others Present: Erin Gallagher, Erin Gallagher & Associates, LLC

**Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 2, 2021**– Motion was made by Trustee Glotz, seconded by Trustee Berg, to approve the minutes of the Special Committee of the Whole meeting held on February 2, 2021. Vote by roll call. Ayes: Berg, Brady, Brennan, Glotz, Mueller. Nays: None. Absent: Galante. President Pro Tem Glotz declared the motion carried.

**Item #3 – DISCUSS A COOK COUNTY CLASS 8 INCENTIVE REQUEST FOR PROPERTY LOCATED AT 17200 OAK PARK AVENUE, ROCKY HOLDINGS, LLC** – Priscilla Cordero, Business Development Manager, presented the Class 8 request. James Baxter of Rocky Holdings, LLC (Applicant) proposes to invest \$300,000-400,000 to renovate the ground floor of the building located at 17200 Oak Park Avenue (Springfort Hall). This location has been 100% vacant since September 2011 and is within the Main Street North TIF District.

The property is approximately 15 years old and consists of 8,700 sq. ft. of retail space on a 16,024 square

foot site. Renovations include a new patio, improvements to the ceiling, bathroom additions, as well as upgrades to the space to subdivide it into individual units.

The applicant plans to lease the units to individual, retail, and/or service businesses. He is currently in discussions with a salon, a fitness center, a dance studio, and a restaurant. Rocky Holdings, LLC is the holding company for Springfort Hall. James Baxter is 100% owner of Rocky Holdings and also owns Cody Real Estate Advisors based out of New Hudson, Michigan. Mr. Baxter owns and manages several properties and has 25 years of experience in the real estate industry.

The Village of Tinley Park can expect Rocky Holdings, LLC, to increase the property tax value of the location and generate sales tax. The applicant estimates that the individual tenants will create 16 full-time jobs and 10 part-time jobs. This reclassification will allow Springfort Hall to have a more competitive tax rate thereby increasing its occupancy.

The Applicant is requesting a Class 8 Incentive on this site. (PIN: 28-30-301-056-1001, 28-30-301-056-1002, 28-30-301-056-1003, 28-30-301-056-1004, 28-30-301-056-1005, 28-30-301-056-1006). The Applicant has stated "but for . . ." the Class 8 reclassification, the development of this property will likely not be feasible. Cook County provides the Class 8 Incentive Program which allows the reclassification of properties to effectively lower their tax assessment from the commercial rate of 25% to the residential rate of 10%. Class 8 reclassifications provide an assessment of 10% of market value for the first ten (10) years, 15% in the 11th year, and 20% in the 12th year and is a renewable program.

The Class 8 Incentive Program is designed to encourage industrial and commercial development in areas of Cook County which are experiencing severe economic stagnation. The property is located in Bremen Township, which is one of the Townships the Cook County Assessor's Office has designated as a certified Class 8 area. Class 8 reclassifications are structured to permit the Assessor, upon application of the local governing body, to certify that such areas are in need of substantial revitalization. The twelve-year incentive applies to all newly constructed and renovated buildings, including the land upon which they are situated. High property taxes are a primary reason for Class 8 incentives as well as competition with Will County and Indiana taxes.

The Economic and Commercial Commission (ECC) recommended this Class 8 Incentive for approval at their February 8, 2021, meeting with a vote of 9-0.

Trustee Brady asked how many businesses can occupy the space. Ms. Cordero stated it can be divided into six (6) units.

Motion was made by Trustee Mueller, seconded by Trustee Berg, to recommend a Cook County Class 8 Incentive request for property located at 17200 Oak Park Avenue, Rocky Holdings, LLC, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Glotz, Mueller. Nays: None. Absent: Galante. President Pro Tem Glotz declared the motion carried.

**Item #4 – DISCUSS OAK PARK AVENUE CODE COMPLIANCE GRANT FOR MEDPRO HEALTH PROVIDERS, LLC, 16820 OAK PARK AVENUE** – Ms. Cordero presented the compliance grant request. Riz Villaseñor of MedPro Health Providers, LLC (Applicant), proposes to convert a single-family residential home to a mixed-use building with a first-floor office and second-floor apartment at 16820 Oak Park Avenue.

The applicant is proposing to renovate the first floor of the building for a 722 sq. ft. office to operate MedPro Health Providers, a home-based healthcare business, that is currently leasing a location in Tinley Park. This location will be an administrative office, with no patients visiting the site. The building's second floor will be renovated into a 752 sq. ft. apartment.

The subject property was originally constructed as a residential home in a bungalow style around the 1930s. The structure is not identified as a culturally and historically significant property according to the Legacy Plan. The house was home to Tinley Park's first and only female mayor, Rose Brown, who served from 1949 to 1952. The house also offers a unique brick design for the entire first floor. The property was renovated in the late 90s to serve as a commercial office. However, after a few years of vacancy, it was permanently converted back to a single-family residential house in 2010.

The applicant is requesting a Code Compliance grant for the sprinkler and fire alarm system in an amount not to exceed \$15,497.50. At the February 8, 2021, ECC meeting Staff mistakenly capped the fire alarm system at \$2,000. Per the program description, the Code Compliance Program offers an additional \$2,000 for alarm systems; however, this is provided for those projects that exceed the \$35,000 limit of the program. Since the total project cost for this property is less than the \$35,000 limit (\$30,995) the applicant is eligible for 50% of the total project cost (\$15,497.50). The ECC was informed of the miscalculation.

The Economic and Commercial Commission (ECC) recommended this Code Compliance grant for approval at their February 8, 2021 meeting with a vote of 6-0. Three Commissioners abstained from voting.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to recommend an Oak Park Avenue Code Compliance Grant for MedPro Health Providers, LLC, 16820 Oak Park Avenue, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Glotz, Mueller. Nays: None. Absent: Galante. President Pro Tem Glotz declared the motion carried.

**Item #5 – DISCUSS CLASS E LIQUOR LICENSE FOR CRACKER BARREL, 18351 NORTH CREEK DRIVE** – Hannah Lipman, Assistant to the Village Manager, presented the Class E Liquor License request. The petitioner, Cracker Barrel, has approached the Liquor Commissioner seeking a Class E Liquor License. Cracker Barrel, for the first time in the company's 51-year history, has started to roll out beer, wine, & mimosa sales at more than 600 locations nationwide, including approximately 20 Illinois locations. Cracker Barrel began testing the concept before COVID-19 at nearly 100 locations, and given the positive response, is making the change permanent.

Motion was made by Trustee Brady, seconded by Trustee Mueller, to recommend a Class E Liquor License for Cracker Barrel, 18351 North Creek Drive, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Brady, Brennan, Glotz, Mueller. Nays: None. Absent: Galante. Abstain: Berg. President Pro Tem Glotz declared the motion carried.

**Item #6 – DISCUSS CLASS A LIQUOR LICENSE FOR ZIN CLUB WINE BAR, 18211 HARLEM AVENUE** – Ms. Lipman presented the Class A Liquor License request. The petitioners, Tahoe Shuaipaj and Afrim Shehu have approached the Liquor Commissioner seeking a Class A Liquor License for a new wine bar concept they are looking to open at 18211 Harlem Avenue. The petitioners have successful wine bars in other areas. The concept is to offer on-premise consumption of wines and upper-tier whiskeys. There will also be retail sales of wines and wine-related gift items. The appearance will be sophisticated and available for a 21+ crowd.

The food menu will offer cheese flights, charcuterie boards, bruschetta, stone-fired pizza, and limited desserts. A video gaming request will be presented at the next meeting.

President Vandenberg asked if a variation will be requested as the business will not meet the one-year requirement. Ms. Lipman stated yes.

President Pro Tem Glotz asked if the business will open without the Class AV Liquor License. Erin Gallagher, Community Liaison - Erin Gallagher & Associates, LLC, stated she would consult with the owners.

The discussion was postponed until the March 2nd meeting.

**Item #7 – DISCUSS RESOLUTION SUPPORTING LAW ENFORCEMENT AGENCIES** – Matt Walsh, Police Chief, outlined concerns with House Bill 3653, which included costs and qualified immunity. President Vandenberg asked if Illinois Police Chiefs worked with the Legislature drafting this bill. Chief Walsh responded no. President Vandenberg presented the Resolution Supporting Law Enforcement Agencies.

Trustee Brennan asked if the bill will automatically become law if it is not signed by the Governor within a set time. Patrick Connelly, Village Attorney, replied yes.

**Item #6 - RECEIVE COMMENTS FROM THE PUBLIC** –

President Pro Tem Glotz asked if there were any comments from the public. There were none.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Motion was made by Trustee Glotz, seconded by Trustee Berg, to adjourn the Committee of the Whole. Vote by roll call Ayes: Berg, Brady, Brennan, Glotz, Mueller. Nays: None. Absent: Galante. President Pro Tem Glotz declared the meeting adjourned at 6:25 p.m.

dm



# Interoffice Memo

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**Date:** March 2, 2021

**To:** Village Board of Trustees

**Cc:** David Niemeyer, Village Manager

**From:** Hannah Lipman, Assistant to the Village Manager

**Subject:** Class A Liquor License Request – Zin Club 18211 Harlem Avenue

**Background:**

The purpose of this memo is to explain the background of Zin Club's request for a Class AV Liquor & Video Gaming License, which allows for on premise alcoholic liquor sales and video gaming. They have also petitioned to waive the 365 day wait period for video gaming.

The petitioners, Tahoe Shuaipaj and Afrim Shehu, have approached the Liquor Commissioner seeking a Class AV License for a new wine bar concept they are looking to open at 18211 Harlem Avenue. The petitioners have wine bars in other areas, one being New Lenox. The concept is to offer on premise consumption of wines and upper tier whiskeys. There will also be retail sales of wines and wine-related gift items. The appearance will be sophisticated and available for a 21+ crowd. The food menu will offer cheese flights, charcuterie boards, bruschetta, stone-fired pizza and limited desserts.

Attached is the letter of intent, business plan, and photos of the existing New Lenox location.

**Requests:**

- Approve a Class AV Liquor License for Zin Club 18211 Harlem Avenue, which allows for on premise alcoholic liquor sales and video gaming.
- Waive the 365 day wait period for video gaming, as established by Village Ordinance.

24600 U.S. Route 52  
Manhattan, IL 60442

Mayor Jacob Vandenberg  
Village of Tinley Park  
16250 S. Oak Park Avenue  
Tinley Park, IL 60477

February 2, 2021

Dear Mayor Vandenberg:

Thank you for taking the time to speak with us concerning our wine bar concept. We are very excited to be working with you and the Village of Tinley Park. This correspondence is to serve as a letter of intent for a liquor license.

We are seeking a Class AV license for our wine bar concept, Zin Club. As we may have mentioned, we have successful wine bars in other areas. Our business concept is to offer on-premises consumption, along with upper tier whiskeys. There will also be retail sales of wine bottles and limited wine-related gift items. The appearance will be sophisticated and available exclusively for the over-21 crowd.

The food menu would offer cheese flights, charcuterie board, bruschetta, stone-fired pizza and limited desserts.

Our preferred location is the former Tin Fish restaurant, 18211 Harlem Avenue, Tinley Park. We are negotiating renting a portion of that unit.

Looking forward to next steps.

Respectfully,



Taha Shuaipaj  
On behalf of Zin Club



new Lenox location



new Lenox location



New Lenox location



NEW Lenox LOCATION



new Lenox location

## Hannah Lipman

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**From:** Afrim <afrimi283@aol.com>  
**Sent:** Thursday, February 11, 2021 11:21 AM  
**To:** Hannah Lipman  
**Subject:** [SENDER UNVERIFIED]Zin Biz Plan Tinley Park 021121.docx  
**Attachments:** Zin Biz Plan Tinley Park 021121.docx

Hi Hannah,

I have attached a copy of our business plan, I included a section where we are requesting waving 365 day period, we used to have a business in Tinley Park, CD Liquors but we sold it. The location we are looking is Former Tin Fish Restaurant and our space will be over 2000 sqft Gaming will be in a separate room . I will have a drawing from the landlord soon. Also Erin Gallagher will be our representative at the meeting Please confirm Time and Day .  
Let me know if you have any other questions.

Thank You  
Afrim Shehu



Erin Gallagher  
Community Liaison

## Introductions

### **Meet Tahoe Shuaipaj, *principal***

The Shuaipaj Family has built a solid reputation as business owners in several communities, having owned a series of CD Liquor stores, including in Tinley Park. They are experienced business people, with a reputation for cooperation and respect. Learning the family business at a young age, Tahoe, along with his cousins and father, have owned CD Liquor stores throughout the area. In New Lenox, he owns Zin Wine Club, located in Bluestone. In Manhattan, he owns CD Liquors, and the adjacent Betsy's Bistro, as well as the building at 24600 S. U.S. 52. He was born in Chicago and currently lives with his wife in Oak Brook. They have three children in college.

### **Meet Afrim Shehu, *day-to-day management***

Afrim currently oversees Tahoe's New Lenox and Manhattan operations. He has been managing Manhattan's liquor store for about 16 years. Born in Albania, he is fluent in both Albanian and English and also speaks Italian. He currently resides in Manhattan.

### **History Of CD Liquors & Betsy's Bistro**

Taho and his family have owned multiple CD Liquor stores. He originally opened Manhattan's CD Liquors in June 2003. Already owning the building, Taho then opened Betsy's Bistro in the adjacent space about December 1, 2017. Betsy's has a bar that serves wine and beer, a gourmet coffee machine and five gaming machines. Even though there are nine other gaming licenses in Manhattan, Betsy's has been successful due to the bright, clean atmosphere, friendly staff, and quality wine. On any given day, there are regular patrons who do not visit the machines.

CD Liquors has also provided wines for the annual Manhattan Wine Festival at Round Barn Farm, and has an annual holiday tasting - both very successful events. At 2017 wine festival alone, CD Liquors sold approximately \$14,000 in wine at the four-hour, single-day event. This inspired the new venture.

### **The Rise of Zin**

New Lenox ordinance requires 50% non-gaming revenue for any liquor license. Erin Gallagher & Associates developed a wine bar concept, which has been open since April 2019, that has (knock wood) been meeting this high standard. There have been monthly wine tastings with smaller crowds and more intimate atmosphere.

Zin  
Wine. Whiskey. Gaming. Gifts.



Erin Gallagher  
Community Liaison

## Tinley Park

Our vision for the Tinley Park space is to mimic a different Wine Bar concept that is being developed in New Lenox in the Walmart shopping center area. It will include wine, full bar, wine tastings and small plate appetizers, such as Tapas. Gaming will be offered in a separate room.

Tavern: on-site consumption

- Food: menu and appetizers
- Retail: small section of wine and dessert-related gift items, and local food pairings
- Gaming: space for state-allowed machines

Like New Lenox Zin, the Tinley Park Zin will be limited to 21 and over crowd.

## The Research

We have spent considerable time researching a variety of wine bar concepts in wine pockets of California, such as Paso Robles.

Additionally, we spent tremendous research in two of America's cities known to be incubators for the restaurant industry: Columbus, Ohio and Orlando, Florida. Both are widely recognized as testing grounds for national chains.

This research has contributed to our overall dessert and wine bar concept. Our vision is to offer a combination of expansive desserts, along with some savory tapas-style appetizers, wine pairings and high-end whiskey available only by the pour. There will also be a small retail section, focused primarily on gift items that have a wine and/or dessert theme. At New Lenox Zin, we have success selling local cheese by Mancuso of Joliet, and dipping sauces and bottled products by Bothwell Farms of Manhattan.

## Multi-Tiered Revenue Streams

We have a multi-tiered revenue stream approach to ensure higher retail sales.

- Tastings: Wines can be sampled during pre-scheduled tasting events, or at the bar's featured wines.
- Sommelier Tastings: Partnering with classically-trained sommelier, we offer a \$20 full flight tasting, along with a tapas plate, with successful results and repeat customers.
- Top Shelf Liquor: Though not intending to be a full liquor store, we will also offer premium whiskeys and scotches, such as Johnny Walker Blue, by the pour only.
- Retail Items: We intend to offer a small variety of fun, creative retail items for purchase.
- Featuring Local Retail Food Items: Partnering with Mancuso Cheese (Joliet) and Bothwell Farms (Manhattan/New Lenox).
- Suggested Retail Items: Creative phrase cocktail napkins, Tiffany blue wine bags, animal-shaped wine keys, shot glass/chess board, all manner of flasks, slate cheese trays, wooden box whiskey crates.



Erin Gallagher  
Community Liaison

## The Location

### Researching Locations

We are considering the former Tin Fish Restaurant, which is over 2,000 square feet.

The interior décor will have the same clean, upscale feel as the New Lenox Zin, with wood floors, a long bar, industrial-style retail shelving. The small gaming area will be in the back. The appeal will be to adults looking for a restaurant bar that does not allow children.

### Competition

After conducting a SWOT Analysis of this business model, we believe having a wine bar in this location is both a strength and an opportunity. We believe competing businesses, such as other liquor stores, will only help drive business to our location. We anticipate the potential threat will be better determined after a location is secured.

### Waiving 365 Days Wait Period

Because of our family-owned business in Tinley Park (former owner of CD Liquors), we are asking that you please waive the 365 day wait period for gaming.



Erin Gallagher  
Community Liaison

## Knowing Our Customers

### Demographic

Our target demographic includes adults, because we expect to restrict entrance to ages to 21 and over. Ideally, our consumers are people with enough disposable income for higher price-point wines. They tend to be higher educated, and likely have traveled outside the United States. They have finer tastes and can appreciate the wine and whiskey culture.





Erin Gallagher  
Community Liaison



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Erin Gallagher & Associates, LLC  
P.O. Box 636  
Manhattan, IL 60442  
[www.ErinGallagher.net](http://www.ErinGallagher.net)  
[Erin@ErinGallagher.net](mailto:Erin@ErinGallagher.net)  
815-641-7760 cell



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Manhattan, IL 60442  
[www.ErinGallagher.net](http://www.ErinGallagher.net)  
[Erin@ErinGallagher.net](mailto:Erin@ErinGallagher.net)  
815-641-7760 cell



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Community Liaison



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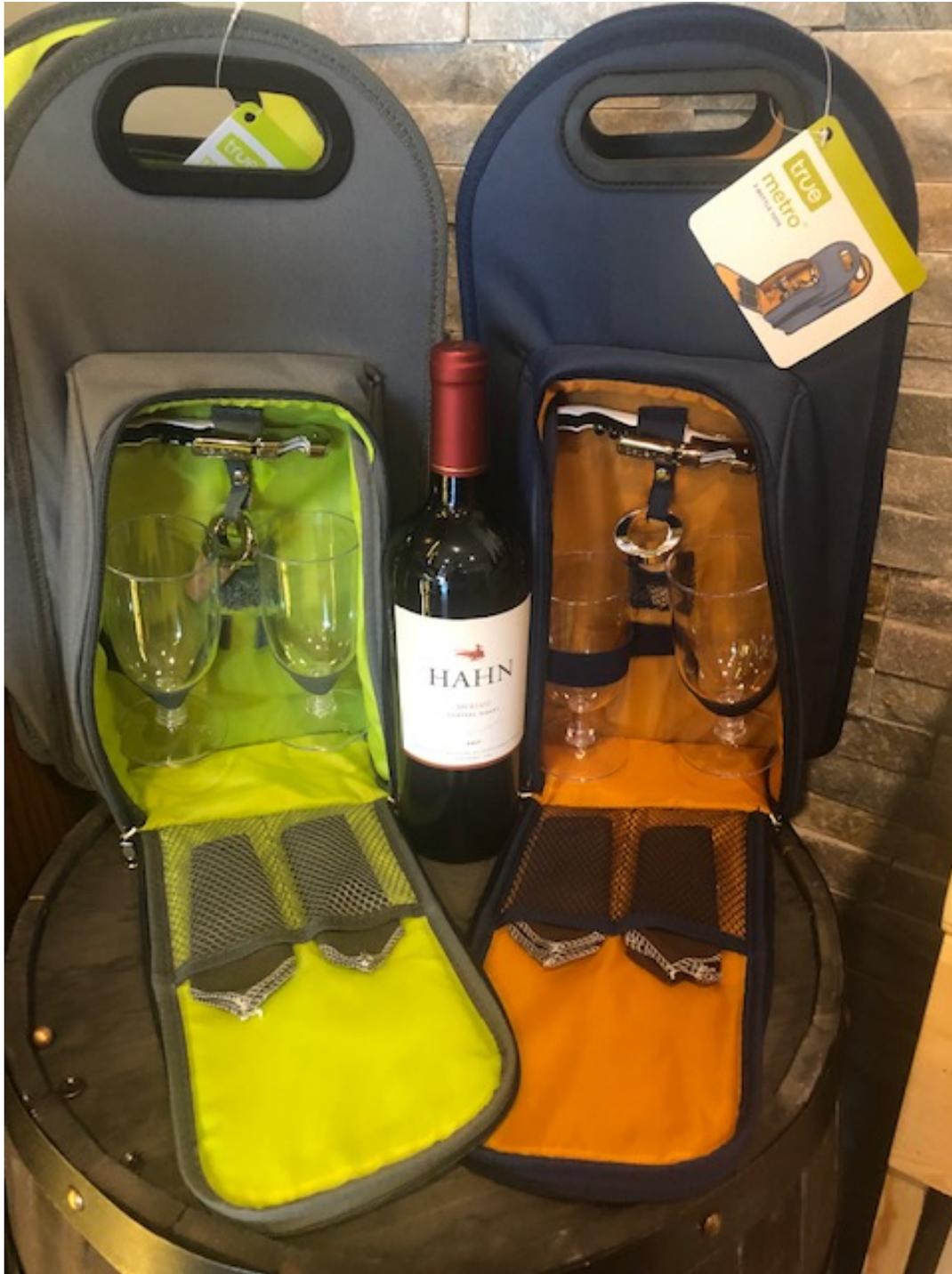


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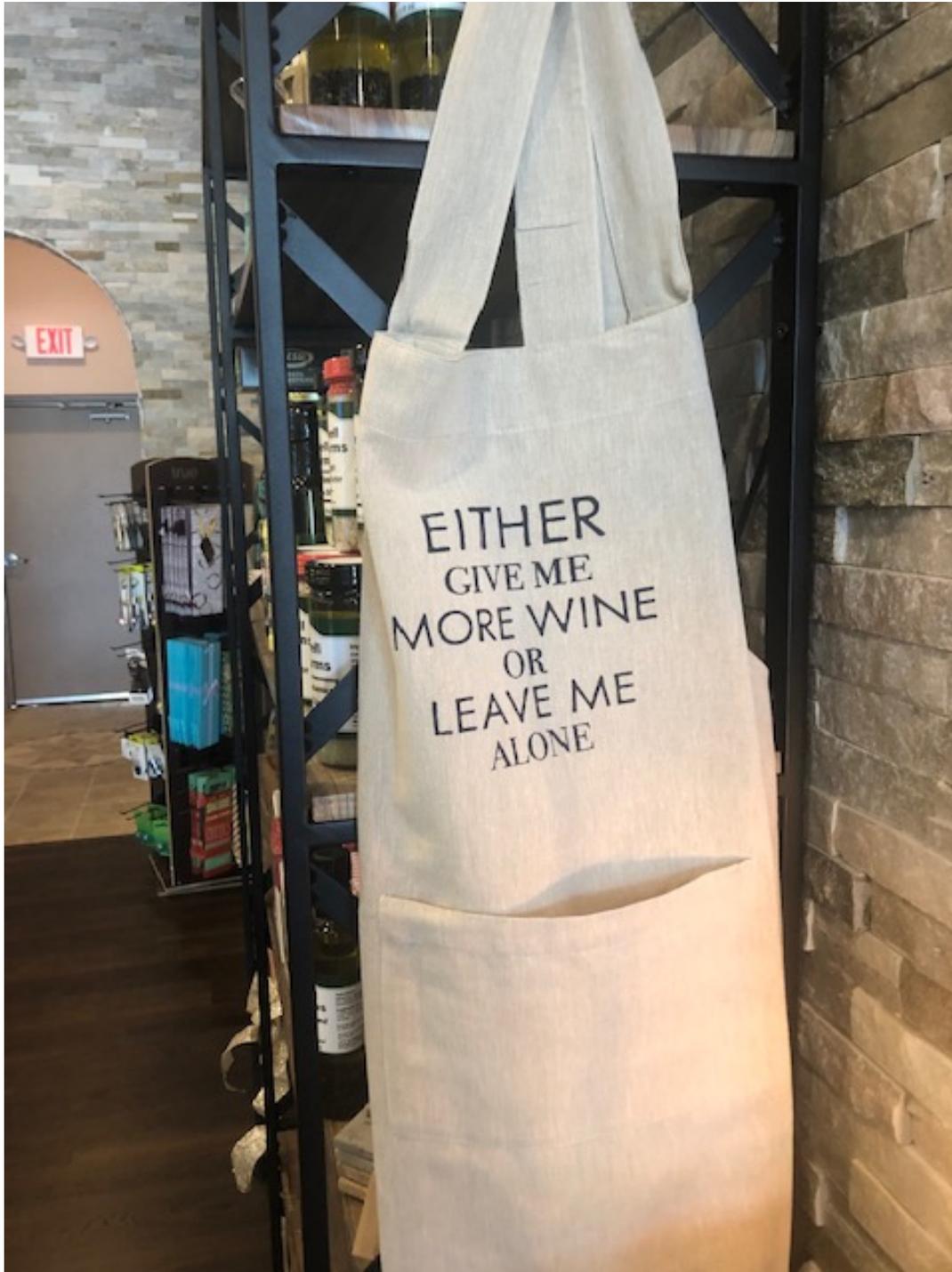


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# Interoffice Memo

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**Date:** February 24, 2021

**To:** Mayor and Village Board

**From:** Pat Carr, Assistant Village Manager

**Subject:** Section 71.08 - Ordinance Amending Motor Vehicle Licensing Code Pertaining to Free Sticker for Certain Departments, Agencies

---

As early as 1965, the Village Board authorized one free vehicle sticker to be offered to each volunteer firefighter living within Tinley Park as a small token of gratitude for their selfless dedication and service to the community. In 1975 this was extended to retired volunteer firefighters and a year later to Emergency Services and Disaster Agency (currently Emergency Management Agency). In 1977 the Village initiated a paid-on-call system for compensation for volunteer firefighters and in 1990 Emergency Management staff began to be compensated. This benefit has never been provided to other residents who dedicate their time and skills as volunteers.

The administration involved in establishing eligibility, tracking, and issuing the free vehicle stickers as provided under Section 71.08 is considerable and exceeds the value of the benefit provided.

Staff recommends eliminating this inconsistent and burdensome practice by amending and repealing the certain Section 71.08 of Title VII, Chapter 71 Motor Vehicle Licensing, which relates to the provision of free vehicle stickers to certain departments and agencies.

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**THE VILLAGE OF TINLEY PARK**

**Cook County, Illinois**

**Will County, Illinois**

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**ORDINANCE  
NO. 2021-O-XXX**

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**AN ORDINANCE AMENDING TITLE VII, CHAPTER 71 SECTION 71.08 OF THE  
TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING  
TO FREE STICKER FOR CERTAIN DEPARTMENTS, AGENCIES**

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**JACOB C. VANDENBERG, PRESIDENT  
KRISTIN A. THIRION, VILLAGE CLERK**

**CYNTHIA A. BERG  
WILLIAM P. BRADY  
WILLIAM A. BRENNAN  
DIANE M. GALANTE  
MICHAEL W. GLOTZ  
MICHAEL G. MUELLER  
Board of Trustees**

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VILLAGE OF TINLEY PARK  
Cook County, Illinois  
Will County, Illinois

**ORDINANCE NO. 2021-O-XXX**

**AN ORDINANCE AMENDING TITLE VII, CHAPTER 71 SECTION 71.08 OF THE  
TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING  
TO FREE STICKER FOR CERTAIN DEPARTMENTS, AGENCIES**

**WHEREAS**, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, always a progressive community from its beginnings in 1892, the Village of Tinley Park authorized the construction of a water system primarily to provide for the public's safety by improving the ability to fight fires in 1899; and

**WHEREAS**, the Tinley Park Volunteer Fire Department was organized soon thereafter in 1901 to address the community's firefighting and emergency needs; and

**WHEREAS**, at least as early as 1965, the Village Board had authorized one free vehicle sticker to be offered to each volunteer firefighter living within Tinley Park as a small token of gratitude for their selfless dedication and service to the community; and

**WHEREAS**, in a further expression of gratitude of voluntary service to the community, in 1975 the Village authorized a retirement honorarium for the volunteer firefighters; and

**WHEREAS**, in 1976 the Village authorized the creation of the Tinley Park Emergency Services and Disaster Agency (ESDA) to coordinate the Village's emergency management program with private organizations, other local governments, and the State and Federal governments; and

**WHEREAS**, the Tinley Park ESDA, now referred to as the Emergency Management Agency (EMA), also recruited volunteers who were then trained to assist in all forms of disaster and assist in providing traffic and crowd control for special events; and

**WHEREAS**, in 1977 the Village initiated a paid-on-call system of compensation for the volunteer firefighters to aid in recruitment, retention, and participation in times of need as the Village found itself in a period of significant growth and expansion that has continued to the present day; and

**WHEREAS**, the Village Board authorized one free vehicle sticker to each volunteer ESDA/EMA members living within Tinley Park beginning in 1978 as a small token of gratitude for their selfless dedication and service to the community; and

**WHEREAS**, commencing with the opening of the World Music Theatre (now the Hollywood Casino Amphitheatre) in 1990, EMA staff began to be compensated for traffic control and other duties minimizing and eventually all but eliminating the volunteer activities of EMA personnel; and

**WHEREAS**, beginning in the centennial anniversary year of the founding of the Tinley Park Volunteer Fire Department, the goal of having the fire stations staffed and ready to respond around-the-clock with paid part-time firefighters was initiated; and

**WHEREAS**, in conjunction with around-the-clock staffing of the fire stations, the earlier paid-on-call compensation has evolved into a regular pay schedule whereby the volunteer aspect of local fire service has been minimized; and

**WHEREAS**, Tinley Park firefighters and Emergency Management Agency personnel are now all compensated; and

**WHEREAS**, with these positions having evolved from being primarily volunteer to now primarily being compensated, the rationale of providing the free sticker for the voluntary service to the community no longer exists, or is greatly diminished; and

**WHEREAS**, many of the firefighters and EMA personnel no longer reside within the Village, making the one free vehicle sticker to be an outdated and inequitable “expression of appreciation,” and

**WHEREAS**, the dictionary definition of a volunteer is a person who does something, especially helping other people, willingly and without being forced or paid to do it; and

**WHEREAS**, the Village has never provided a similar benefit to other residents who dedicate their time and skills as volunteers on Village Commissions, Committees, and other special events, the preference granted under Section 71.08 is inconsistent and inequitable to the many other fine individuals who willing aid the Village with their time and talents without compensation; and

**WHEREAS**, the administration involved in establishing eligibility, tracking, and issuing the free vehicle stickers as provided under Section 71.08 is considerable and exceeds the value of the benefit therein provided; and

**WHEREAS**, the President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village and its residents to eliminate this inconsistent and burdensome practice by amending and repealing the certain Section 71.08 of Title VII, Chapter 71

Motor Vehicle Licensing, which relates to the provision of free vehicle stickers to certain departments and agencies; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

- Section 1:** The Preambles hereto are hereby made a part of, and operative provisions, of this Ordinance as fully as if completely repeated at length herein.
- Section 2:** That Title VII, Chapter 71, Section 71.08 is hereby repealed and deleted in its entirety.
- Section 3:** Any policy, resolution, or ordinance of the Village of Tinley Park that conflicts with the provisions of this Ordinance shall be and is hereby superseded by the Ordinance while in effect.
- Section 4:** That this Ordinance shall be in full force and effect from and after its adoption and approval.
- Section 5:** The Village Clerk be and hereby is authorized and directed to publish this Ordinance in pamphlet form.

PASSED THIS \_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS \_\_\_ day of \_\_\_\_\_, 2021.

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VILLAGE PRESIDENT

ATTEST:

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VILLAGE CLERK

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 2021-O-XXX, “AN ORDINANCE AMENDING TITLE VII, CHAPTER 71 SECTION 71.08 OF THE TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING TO FREE STICKER FOR CERTAIN DEPARTMENTS, AGENCIES,” which was adopted by the President and Board of Trustees of the Village of Tinley Park on \_\_\_\_\_.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
KRISTIN A. THIRION, VILLAGE CLERK



# Interoffice Memo

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**Date:** February 24, 2021

**To:** Village Board  
Dave Niemeyer – Village Manager

**Cc:** Brad Bettenhausen – Village Treasurer/Finance Director

**From:** Andrew Brown – Assistant Village Treasurer/Assistant Finance Director

**Subject:** **Agreement with Tyler Technologies for Online Payment Software**

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The Finance Department is requesting authorization to purchase software to enhance the online payments accepted by the Village from Tyler Technologies.

The Village strives to provide its residents, businesses, and patrons with efficient services. The ability to accept payment online for more services and fees will enhance the ease of doing business with the Village. The cost of the software and implementation is quoted at \$22,224.00, annual maintenance fees are \$3,240.00. The total cost, which has been budgeted and will be charged to the Capital Projects Fund for Finance Software, for fiscal year 2021 is \$25,464.00.

Staff is requesting to waive the bid process for this purchase as Tyler Technologies is the current provider of the Village's enterprise system. It is in the best interest of the Village to utilize Tyler Technologies expertise for this extension. They will create a seamless transition for software functionality and implementation.



Quoted By: Christina Young  
 Date: 6/16/2020  
 Quote Expiration: 11/30/2020  
 Quote Name: Tinley Park-ERP-Eden Licensing Web ext  
 Quote Number: 2020-110830  
 Quote Description: Eden Licensing Web Extension

**Sales Quotation For**  
 Village of Tinley Park  
 16250 Oak Park Ave  
 Tinley Park, IL 60477-1600  
 Phone +1 (708) 444-5000

**Tyler Software and Related Services**

Description	License	Impl. Hours	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
<b>Financials:</b>						
AR Web Extension	\$9,000.00	24	\$3,912.00	\$0.00	\$12,912.00	\$1,620.00
<b>Citizen Services:</b>						
LI Web Extension	\$9,000.00	24	\$3,912.00	\$0.00	\$12,912.00	\$1,620.00
Sub-Total:	\$18,000.00		\$7,824.00	\$0.00	\$25,824.00	\$3,240.00
<i>Less Discount:</i>	<i>\$3,600.00</i>		<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,600.00</i>	<i>\$0.00</i>
<b>TOTAL:</b>	<b>\$14,400.00</b>	<b>48</b>	<b>\$7,824.00</b>	<b>\$0.00</b>	<b>\$22,224.00</b>	<b>\$3,240.00</b>

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$14,400.00	\$3,240.00
Total Tyler Services	\$7,824.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
<b>Summary Total</b>	<b>\$22,224.00</b>	<b>\$3,240.00</b>
<b>Contract Total</b>	<b>\$25,464.00</b>	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ P.O. #: \_\_\_\_\_

All primary values quoted in US Dollars

**Tyler Discount Detail**

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
<b>Financials:</b>						
AR Web Extension	\$9,000.00	\$1,800.00	\$7,200.00	\$1,620.00	\$0.00	\$1,620.00
<b>Citizen Services:</b>						
LI Web Extension	\$9,000.00	\$1,800.00	\$7,200.00	\$1,620.00	\$0.00	\$1,620.00
<b>TOTAL:</b>	<b>\$18,000.00</b>	<b>\$3,600.00</b>	<b>\$14,400.00</b>	<b>\$3,240.00</b>	<b>\$0.00</b>	<b>\$3,240.00</b>



# Interoffice Memo

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**Date:** February 23, 2021

**To:** David Niemeyer, Village Manager  
Pat Carr, Assistant Village Manager

**From:** John Urbanski, Public Works Director  
Stan Tencza, Police Commander

**Subject:** Fixed Automated License Plate Reader (ALPR) Phase II Installation

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Presented for March 2<sup>nd</sup>, 2021 Committee of the Whole agenda for discussion and possible action.

**Description:**

In 2019 the Fixed Automated License Plate Reader (ALPR) RFP awarded Minuteman Security Technologies the contract to install what was designated as "Phase 1" of cameras.

Subsequently, Pat Carr coordinated with the IT department to secure a Homeland Security grant to cover the cost of this phase of installation. Since that project is coming to a close and has proven positive results with percentage of reads and the ability for PD to utilize in investigations, the request to proceed to Phase 2 is being presented.

After reviewing the initial quote for this phase that was presented in an individual installation basis, Minuteman offered a potential of \$18k savings by installing as a combined project. With this adjusted cost savings Public Works and Police Departments are recommending to proceed with the installation of the Phase 2 LPR cameras as a combined intersection project.

**Budget/Finance:**

Due to AVM Carr and the IT department's ability to secure the Department of Homeland Security, the originally budgeted amount to support this phase is still available in the current FY. The combined installation proposal as shown is \$149,674.

Funds are budgeted and available in Capital Fund:

Budget Amount:	\$ 433,622.75
Phase 2 recommended contract	\$ 149,674.00
Difference – UNDER BUDGET -	\$ 283,948.75

**Staff Direction Request:**

1. Approve the recommended Phase 2 installation contract with Minuteman Security Technologies, Tinley Park, IL for the ALPR installation and maintenance services at a cost of \$149,674.
2. Direct staff as necessary.

**Attachments:**

1. Minuteman Security Technologies Proposal.
2. Contract.

*Phase II LPR*  
*Prepared for*  
*Village of Tinley Park*

**Name:** Stan Tencza (708) 444-5381

**Prepared By:** Shawn O'Connell,  
soconnell@minutemanst.com

**Company:** Village of Tinley Park  
16250 S. Oak Park Ave  
Tinley Park, IL 60477

**Quote Date:** 12/28/2020

**Quote No:** 15804

**Account No:** 3,272

**Quote Valid To:** January 29, 2021

**Payment Terms:** Net 30

**Scope Of Work**

[Redacted content]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Quantity	Manufacturer	Part No.	Description	Price
<b>Subtotal Header 1 -</b> [Redacted]				

Quantity	Manufacturer	Part No.	Description	Price
4	Genetec	AU-K-V-BS850-LC	Black AutoVu SharpV Camera Kit which includes: SharpV Standard Range Dual (LPR and Context) lens and 850nm illuminator, mounting bracket and Sharp Ca	\$15,968.00
1	Genetec	AU-K-V-BL850-LC	Black AutoVu SharpV Camera Kit which includes: SharpV Long Range Dual (LPR and Context) lens and 850nm illuminator, mounting bracket and Sharp Camera	\$3,992.00
5	Genetec	ADV-LPR-F-5Y	Genetec™ Advantage for 1 AutoVu fixed camera connection - 5 Years	\$1,120.00
5.00	MST	MISC-IL	Push 5 Genetec LPR cameras to LEARN	\$1,785.70
3		IPCAMEN4-UPS	Nema enclosure w/lightning protection, power supply, network switch and 120aH battery . Built w/temperature hardened components	\$4,071.42
	MST	CAT6-Outdoor	CAT6 Outdoor Rated	\$75.00
	MST	Labor, Install	Installation Labor	\$4,590.00
	MST	Labor, Prog	Programming Labor	\$2,480.00
	MST	Labor, PM	Project Management Labor	\$775.00
1.00	MST	Shipping-IL	Shipping Charges	\$392.86
<b>Subtotal Footer 1</b>				<b>\$35,249.98</b>
<b>Subtotal Header 2 -</b>				
8	Genetec	AU-K-V-WS850-LC	White AutoVu SharpV Camera Kit which includes: SharpV Standard Range Dual (LPR and Context) lens and 850nm illuminator, mounting bracket and Sharp Cam	\$31,936.00
8	Genetec	ADV-LPR-F-5Y	Genetec™ Advantage for 1 AutoVu fixed camera connection - 5 Years	\$1,792.00
8.00	MST	MISC-IL	Push 8 Genetec LPR cameras to LEARN	\$2,857.12
4		IPCAMEN4-UPS	Nema enclosure w/lightning protection, power supply, network switch and 120aH battery . Built w/temperature hardened components	\$5,428.56
	MST	CAT6-Outdoor	CAT6 Outdoor Rated	\$150.00
	MST	Labor, Install	Installation Labor	\$7,425.00
	MST	Labor, Prog	Programming Labor	\$3,565.00
	MST	Labor, PM	Project Management Labor	\$1,085.00
1.00	MST	Shipping-IL	Shipping Charges	\$628.57
<b>Subtotal Footer 2</b>				<b>\$54,867.25</b>
<b>Subtotal Header 3 -</b>				
6	Genetec	AU-K-V-WS850-LC	White AutoVu SharpV Camera Kit which includes: SharpV Standard Range Dual (LPR and Context) lens and 850nm illuminator, mounting bracket and Sharp Cam	\$23,952.00
6	Genetec	ADV-LPR-F-5Y	Genetec™ Advantage for 1 AutoVu fixed camera connection - 5 Years	\$1,344.00
6.00	MST	MISC-IL	Push 6 Genetec LPR cameras to LEARN	\$2,142.84

Quantity	Manufacturer	Part No.	Description	Price
4		IPCAMEN4-UPS	Nema enclosure w/lightning protection, power supply, network switch and 120aH battery . Built w/temperature hardened components	\$5,428.56
	MST	CAT6-Outdoor	CAT6 Outdoor Rated	\$75.00
	MST	Labor, Install	Installation Labor	\$5,940.00
	MST	Labor, Prog	Programming Labor	\$3,255.00
	MST	Labor, PM	Project Management Labor	\$930.00
2.00	MST	MISC-IL	4ft Pole Arm Mount	\$1,142.86
1.00	MST	Shipping-IL	Shipping Charges	\$471.43
<b>Subtotal Footer 3</b>				<b>\$44,681.69</b>

**Subtotal Header 4 - Wireless Mesh Network**

9		860500208-BLK	ALUM "S" Bracket w/7" mtg, pole mount, Black	\$1,125.00
20	Cambium Networks	C000000L065A	CAM Gigabit Surge Suppressor (30V)	\$1,714.20
10	Cambium Networks	C058910C112A	CAM ePMP 5GHz Force 300-16 FCC, US cord	\$1,745.40
6	Cambium Networks	C058910A122A	ePMP3000L Radio, AP, w/GPS 5GHz, MIMO	\$2,701.80
2		HG3-TP-S40	5180-40 deg Antenna W/ Twistport Connector	\$357.14
4		HG3-TP-A90	RF Elements Sector antennas, 40 degree, 16dBi	\$1,360.00
6		TP-ADAP-ePMP	RF Elements TwistPort adaptor	\$325.74
2	MST	IPCAMEN4-BS-24	IPCAMEN4 w/PoE+ TP-SW5G-NC, 24V PS	\$1,242.40
	MST	Labor, Install	Installation Labor	\$2,160.00
1.00	MST	MISC-IL	Tower Climbs	\$2,142.86
<b>Subtotal Footer 4</b>				<b>\$14,874.54</b>

**Your Price:** \$149,673.46

**Total:** \$149,673.46

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**Notes:**

Exclusions & Assumptions

Minuteman assumes the following will be provided and/or installed by others:

110VAC as needed.

POE/POE+ network switches and patch panels

Conduit, conduit installation and back-boxes as needed

Minuteman assumes all work will be completed during normal business hours of Monday - Friday 7:00AM - 5:00PM.

Customer Supplied Internet Connection:

A high-speed internet connection with a static IP address must be provided by the customer at the head-end location for remote access.

Customer Supplied LAN Connection:

A network connection must be provided at each specified location. An IP address may also be required. Details will be provided.

Existing Devices

This proposal assumes that any & all existing conduit, wire, devices & hardware to be used are in satisfactory condition and meet minimum requirements. Replacement, repairs and or changes to equipment will require change order authorization by both the customer & Minuteman Security Technologies, Inc.

Freight:

Standard shipping charges, if applicable, will be included in the final invoice.

Payment Terms: [Net30]

Progress Payments Per AIA Form Will Be Submitted

Final Payment due upon completion of project

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**Accepted By:** *(Please type or print except where otherwise indicated.)*

**Firm Name:** \_\_\_\_\_

**Authorized**

**Signature:** \_\_\_\_\_

**Printed**

**Name, Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## ***Terms and Conditions:***

**OPERATION:** Customer shall be responsible for: (i) properly testing and setting the system on every closing and to properly turn off the system on each opening (if applicable); (ii) testing any detection device, or other electronic equipment designated in the Proposal prior to setting the System for closed periods; (iii) notifying Minuteman promptly if such equipment fails to respond to the test; and (iv) using and operating the System and the equipment properly and in accordance with proper operating procedures (if customer requires Minuteman Security Technologies). Whenever Minuteman employees or authorized representatives are sent to the Covered Premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or failing to close or properly secure a protected point, Customer agrees to pay an additional service charge at Minuteman's prevailing rate per occurrence.

**DELAYS - INTERRUPTION OF SERVICE:** Minuteman shall not be liable for any delays, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, loss of communication and or other signal transmission lines, or by any event beyond the control of Minuteman. Minuteman will not be required to furnish service to Customer while such interruption shall continue.

**EXCLUSIONS:** Services to be provided by Minuteman pursuant to this Agreement do not include:

- a) Repair of damage or increase in service time caused by failure to continually provide a suitable operating environment for the System as prescribed by Minuteman and/or the manufacturer of any equipment used in the System, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.
- b) Repair of damage or increase in service time caused by use of the equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- c) Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- d) Repair of damage or increase in service time caused by: accident, disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; transportation, neglect or misuse, alterations, which shall include, but not be limited to, any deviation from Minuteman's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-Minuteman equipment and devices not supplied by Minuteman.
- e) Electrical work external to the equipment or accessories furnished by Minuteman.

**ADDITIONAL CHARGES:** Unless otherwise specified in the Proposal, service charges for the system are based upon coverage during "normal business hours of operation." Service performed outside this window, or as a result of the failure of the Customer to adhere to the requirements as specified by either the manufacturer or outside the scope of the Agreement, shall be chargeable at Minuteman's prevailing rates. Customer shall not tamper with, adjust, alter, move, remove, or otherwise interfere with equipment without Minuteman's specific permission, nor permit the same by other contractors. Any work performed by Minuteman to correct Customer's breach of the foregoing obligation shall be corrected and paid for by Customer at Minuteman's prevailing rates. Remedial maintenance due to Acts of God or events beyond the control of Minuteman shall be corrected by Minuteman and paid for by Customer in accordance with Minuteman's prevailing rates.

Minuteman shall have the right to increase or decrease the periodic service charge provided above at any time or times after the expiration of one year from the date service is operative under this Agreement, upon giving Customer written notice thirty (30) days in advance of the effective date of such increase or decrease.

**LIQUIDATED DAMAGES -MINUTEMAN'S LIMITS OF LIABILITY:** Customer understands that Minuteman is not an insurer; that Customer is responsible for obtaining insurance for such reasons or purposes, including theft and vandalism, and in such amounts, as Customer shall determine. Customer further understands and agrees that the sums payable hereunder to Minuteman are based upon the value of services offered and equipment value provided and such sums are not related to the value of property belonging to Customer or to others located on the Covered Premises. Customer does not and shall not seek indemnity under this Agreement from Minuteman, and specifically waives any rights for indemnity for any damages or losses caused by hazards to customers, invitees, guests, or property of customer or third parties. Customer understands and agrees that the System and the services to be supplied hereunder are designed to detect security breaches, and that MINUTEMAN MAKES NO WARRANTY, EXPRESS OR IMPLIED, THAT THE SYSTEM OR THE SERVICES IT FURNISHES WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM. Customer agrees that Minuteman shall not be liable to Customer, its employees, agents or guests, or to any third party, for any losses or damages, irrespective of origin, to person or property, whether directly or indirectly caused by performance or non-performance of obligations imposed upon Minuteman under this Agreement or by negligent acts or omissions of Minuteman, its agents or employees. In all events, it is further agreed that if Minuteman should become liable for any losses or damages for any reason having to do with this Agreement, Minuteman's total liability to Customer shall be limited \$250., which sum the Customer agrees is reasonable. The payment of this amount shall be Minuteman's sole and exclusive liability regardless of the amount of loss or damage incurred by the Customer.

**Indemnification:**

Each party shall indemnify and hold harmless the other, their trustees, officers, professional staff, employees and agents from and against any loss, damage, claim or liability, including reasonable attorneys' fees (collectively "liabilities"), arising out of the performance of this Agreement to the extent that such liabilities arise from the acts or omissions, negligence, gross or reckless misconduct, or intentional wrongdoing of the indemnifying party, its trustees, officers, professional staff, employees or agents.

**Minuteman Security Technologies, Inc Full One Year Limited Warranty:**

**What is Covered:**

This warranty covers any defects in materials or workmanship, including installation, with the exceptions stated below.

**How Long Coverage Lasts:**

This warranty runs for one year from the date your system was installed and accepted.

**What is not covered:**

This warranty does not cover intentional or un-intentional misuse or of any of the system components or software. The warranty does not cover damage as a result of acts of god (lighting, floods, storms, etc...) or electric surge.

**What Minuteman Will Do:**

Minuteman will repair any part of the system that is proved to be defective in materials or workmanship. In the event repair is not possible on certain system components, Minuteman will replace said component with similar specification and price.

**How To Get Service:**

Contact our service department at your nearest service center. A service representative will review your system and take any necessary action to correct problems covered by this warranty.

**How State Law Applies:**

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.





# Interoffice Memo

**Date:** February 23, 2021  
**To:** David Niemeyer – Village Manager  
**From:** John Urbanski – Public Works Director  
**Subject:** Bulk Fuel Purchase

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Presented March 2, 2021 at the Committee of the Whole/Village Board Meeting consideration and possible action:

Description: The Village has ended their one (1) year agreement with Al Warren Oil Company, Inc. to participate in a fixed cost bulk fuel program for both gasoline and diesel fuel. As was discussed previously, there are several benefits to this type of program. These benefits include, but are not limited to:

- One Vendor – Previous to the bulk fuel contract, the Village purchased bulk fuel from several different vendors based on the market prices at the time fuel is needed. Having one vendor provide fuel to the Village helped to reduce/safeguard any potential issues from multiple vendors delivering fuel to the Village (bad load of fuel, damage to equipment, etc.).
- Known Fuel Costs – Under the bulk fuel contract, the Village had fuel cost for the vast majority (if not all) of the fuel needed in any given year. This information helps the Village more accurately budget for fuel costs during any given fiscal year.
- Emergency Fuel Needs – Having one fuel vendor may assist the Village in acquiring fuel during emergency situations.

Staff Assessment of Al Warren Oil Company, Inc.: The Public Works Department has utilized the recommended vendor for almost ten (10) years and has had very positive experiences with the customer service, equipment service and fuel deliveries being provided by Al Warren Oil Company, Inc. within their scheduled time frame.

Contract Details: The previous contract locked in a flat rate per gallon for both unleaded and diesel fuels at an established baseline quantity of historical usage at approximately 80% each month. This baseline was typically met, and once exceeded, the cost per gallon is charged to meet OPIS regional rates (which still fall below “street values”).

Public Works is recommending expansion of the current contract to include the Park District. After reaching out to the Park District it was realized to be mutually advantageous to combine both agencies onto one contract. Al Warren Oil Company, Inc. will still invoice delivered quantities to each separate entity but, this combined contract will allow for our benchmark quantity to be raised, minimizing the charged overages at the OPIS rates. It will greatly reduce TPPD’s previous rates of almost .60 per gallon of unleaded. Ultimately, be beneficial to both agencies in some aspect of the contract.

Due to the method of the futures market vs. board meeting scheduling it is recommended that the Village Board grant the Village Manager the authority to finalize a contract immediately subsequent to the approval. Therefore, Al Warren Oil Company, Inc. offers a range of what the market is currently at:

- Unleaded - \$1.95 - \$2.05 per gallon\*
- Diesel - \$2.05 - \$2.15 per gallon\*

\* Plus applicable taxes

Staff Direction Request:

1. Approve contract with Al Warren Oil Company, Inc. and Village Manager authority to lock in per gallon rates at amounts approximate to those stated.
2. Direct Staff as necessary.

Attachment:

1. VoTP & TPPD Fuel Consumption Breakdown History Spreadsheets.
2. Draft Al Warren Oil Company, Inc. Contract.

## FIXED FORWARD CONTRACT Fuel Pricing

Seller: Al Warren Oil Company, Inc.

Address: 1646 Summer St. Hammond, IN 46320

Buyer: Village of Tinley Park

Address: 7980 W. 183<sup>rd</sup> Tinley Park, IL 60477

<b>DELIVERY MONTH</b>	<b>QUANTITY (IN GALLONS)</b>	<b>BASE PRICE (PER GALLON)</b>	<b>PRODUCT</b>	<b>SERVICE CHARGE</b>
April 2021				
May 2021				
June 2021				
July 2021				
August 2021				
September 2021				
October 2021				
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
	<b>TOTAL GALLONS</b>			<b>TOTAL SERVICE CHARGE</b> N/A

Sales Office: 1646 Summer St. Hammond, IN 46320

**Phone: 219-228-5041 Fax: 219-228-5241**

**Seller** has agreed to sell, and **Buyer** has agreed to buy, a number of gallons of **Product** during each **Delivery Month**, not to exceed the **Quantity** for each **Delivery Month**. Such sales shall be made under the terms and conditions set forth in the Contract. Terms set forth in boldface have the meaning assigned in the box above.

**Product** delivered to **Buyer** during a **Delivery Month** in a volume not to exceed the **Quantity** for such **Delivery Month** shall be priced at the **Fixed Price** for the **Delivery Month**. Purchases delivered in any **Delivery Month** that exceed such **Quantity** are not subject to this provision and shall be at **Seller's** posted price, or as otherwise agreed. Any unused portion of the **Quantity** for any **Delivery Month** shall not be carried over into any later month except by written agreement of **Seller**. An additional service charge may be charged on fuel not delivered and held for delivery in forward months.

If **Seller** is unable to deliver the specified **Quantity** during any **Delivery Month** due to shortage of **Product**, or other cause beyond the reasonable control of **Seller**, **Seller** may offer to provide **Buyer** with fuel procured from an alternative location, with additional transportation cost to be added to the delivered price of the **Product**.

**ENTERING THIS TRANSACTION DOES NOT RESULT IN BUYER OPENING OR OWNING A FUTURES OR OPTIONS POSITION. SELLER MAKES NO PROMISE OF ANY PARTICULAR ECONOMIC RESULTS AND DISCLAIMS ALL LIABILITY OR RESPONSIBILITY EXCEPT AS SPECIFICALLY UNDERTAKEN HEREUNDER. IN NO EVENT SHALL SELLER BE LIABLE FOR SPECIAL, COLLATERAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR ANY ACT OR OMISSION COMING WITHIN THE SCOPE OF THIS CONTRACT OR FOR BREACH OF ANY OF ITS PROVISIONS. SUCH EXCLUDED DAMAGES INCLUDE, BUT ARE NOT LIMITED TO, LOSS OF GOOD WILL, LOSS OF PROFITS, LOSS OF USE AND INTERRUPTION OF BUSINESS.**

**THIS CONTRACT IS NOT INTENDED TO, AND DOES NOT, CREATE ANY FIDUCIARY DUTY ON THE PART OF EITHER PARTY TO THE OTHER.**

**SELLER: Al Warren Oil Company, Inc.**

**BUYER: Village of Tinley Park**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FUEL Cost Breakdown Per 2018, 2019, 2020**

**TINLEY PARK - PARK DISTRICT**

<b>Diesel</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
2018	\$ -	\$ -	\$ 2.34	\$ 2.36	\$ 2.40	\$ 2.35	\$ 2.28	\$ 2.44	\$ -	\$ 2.60	\$ 2.44	\$ -	\$ 1.60
2019	\$ -	\$ -	\$ -	\$ -	\$ 2.34	\$ 1.87	\$ 2.11	\$ 2.13	\$ -	\$ 2.12	\$ -	\$ 2.19	\$ 1.06
2020	\$ -	\$ 2.29	\$ -	\$ -	\$ 1.08	\$ 1.51	\$ 1.51	\$ 1.53	\$ 1.55	\$ 1.42	\$ -	\$ 1.75	\$ 1.05

<b>Unleaded</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
2018	\$ 2.14	\$ 2.28	\$ 2.10	\$ 2.47	\$ 2.65	\$ 2.75	\$ 2.67	\$ 2.56	\$ 2.63	\$ 2.73	\$ 2.42	\$ 2.12	\$ 2.46
2019	\$ 1.96	\$ 2.16	\$ 2.58	\$ 2.85	\$ 2.85	\$ 2.80	\$ 2.84	\$ 2.72	\$ 2.43	\$ 2.47	\$ 2.35	\$ 2.34	\$ 2.53
2020	\$ 2.38	\$ 2.44	\$ 1.56	\$ 1.25	\$ 1.81	\$ 2.14	\$ 2.16	\$ 2.10	\$ 1.99	\$ 1.97	\$ 1.90	\$ 1.92	\$ 1.97

**Diesel Fuel (Diselex Gold)**

Year	\$/ Gallon	Rebate/ Gallon	Cost/ Gal w/rebate	Total Cost/Year	Ave Gals Used	Total Rebate
2018	\$ 1.60	0.06	\$ 1.54	\$4,014.80	2509.2	\$240.89
2019	\$ 1.06	0.06	\$ 1.00	\$2,814.20	2654.9	\$168.85
2020	\$ 1.05	0.08	\$ 0.97	\$3,068.00	2921.9	\$161.07

**3 Year Averages - Diesel**

\$/ Gallon	Rebate/ Gallon	Cost/ Gal w/rebate	Total Cost/ Year	Ave Gals Used	Total Rebate
\$ 1.24	0.0666667	\$ 1.17	\$3,299.00	2695.3333	\$190.27

**Unleaded Fuel (Akro Gold)**

Year	\$/ Gallon	Rebate/ Gallon	Cost/ Gal w/rebate	Total Cost/ Year	Ave Gals Used	Total Rebate
2018	\$ 2.46	0.03	\$ 2.43	\$9,470.20	3849.6	\$284.11
2019	\$ 2.53	0.03	\$ 2.50	\$7,870.50	3110.8	\$236.12
2020	\$ 1.97	0.06	\$ 1.91	\$7,883.20	4001.6	\$236.50

**3 Year Averages - Unleaded**

\$/ Gallon	Rebate/ Gallon	Cost/ Gal w/rebate	Total Cost/ Year	Ave Gals Used	Total Rebate
\$ 2.32	0.04	\$ 2.28	\$8,407.97	3654	\$252.24

\* Total Rebate does not include Deferred Class E Stock Credits. This is part of Co-Op program and current value at this time is unknown.  
 Example- District received check for \$775.00 in 2021 for stock sale for fiscal 2009 (20 yr cycle). This is for Gas, Diesel, and Turf product purchases.

**FUEL Cost Breakdown Per 2018, 2019, 2020**

**VILLAGE OF TINLEY PARK**

<b>DIESEL</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
2018	\$ 14,358.09	\$ 29,617.31	\$ 13,123.65	\$ 7,611.54	\$ 14,473.96	\$ 14,431.60	\$ 7,825.78	\$ 10,563.82	\$ 2,645.46	\$ 16,813.25	\$ 21,743.58	\$ 6,192.30	\$ 13,283.36
2019	\$ 19,286.62	\$ 15,728.28	\$ 18,553.83	\$ 8,910.65	\$ 12,601.10	\$ 9,002.89	\$ 8,807.47	\$ 6,008.35	\$ 6,258.01	\$ 16,813.63	\$ 9,397.45	\$ 13,490.70	\$ 12,071.58
2020	\$ 20,736.20	\$ 16,129.47	\$ 9,986.37	\$ 2,397.40	\$ 3,046.40	\$ 4,485.21	\$ 1,838.00	\$ 5,248.79	\$ 5,456.55	\$ 2,820.00	\$ 11,033.65	\$ 7,852.47	\$ 7,585.88

<b>2020</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Gallons
GALLONS	6,499	6,809	5,036	2,000	2,000	2,501	2,800	1,001	3,000	1,500	5,500	3,542	<b>42,188</b>

<b>UNLEADED</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
2018	\$ 22,454.73	\$ 21,002.34	\$ 24,845.97	\$ 13,658.06	\$ 29,209.90	\$ 29,210.84	\$ 34,848.85	\$ 29,046.09	\$ 17,779.47	\$ 25,794.17	\$ 25,157.53	\$ 14,031.97	\$ 23,919.99
2019	\$ 14,330.23	\$ 18,343.38	\$ 34,490.68	\$ 11,201.40	\$ 27,965.10	\$ 28,152.76	\$ 30,394.01	\$ 31,502.51	\$ 13,087.98	\$ 36,925.20	\$ 9,483.37	\$ 24,307.99	\$ 23,348.72
2020	\$ 34,362.17	\$ 21,106.73	\$ 18,247.49	\$ 12,225.53	\$ 10,119.76	\$ 26,042.62	\$ 13,870.10	\$ 23,110.34	\$ 22,917.35	\$ 11,799.90	\$ 19,336.40	\$ 23,895.52	\$ 19,752.83

<b>2020</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Gallons
<b>2020 Gallons</b>	10,165	10,021	11,188	12,007	6,009	14,502	12,501	7,501	13,500	7,000	11,499	13,642	<b>129,535</b>

**Diesel Fuel (Brand Varies)**

Year	\$/ Gallon	Monthly Ave Gals Used	Total Cost/Year
2018	\$ 2.26	2,617	\$159,400.34
2019	\$ 2.08	2,939	\$144,858.98
2020	\$ 1.45	3,515	\$91,030.51

**3 Year Averages - Diesel**

\$/ Gallon	Total Cost/Year	Ave Gals Used
\$ 1.93	\$131,763.28	3,023.67

**Unleaded Fuel (Gasohol)**

Year	\$/ Gallon	Monthly Ave Gals Used	Total Cost/Year
2018	\$ 1.99	6,136	\$287,039.92
2019	\$ 1.84	5,511	\$280,184.61
2020	\$ 1.30	6,162	\$237,033.91

**3 Year Averages - Unleaded**

\$/ Gallon	Total Cost/Year	Ave Gals Used
\$ 1.71	\$268,086.15	5,936.33



# Interoffice Memo

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**Date:** February 26, 2021

**To:** Committee of the Whole

**From:** David Niemeyer, Village Manager

**Subject:** Tinley Park Convention Center Sign

Staff recently met with our Convention Center managers, The HARP Group, to discuss several issues. One of the issues that came up was the importance of replacing the Harlem Avenue sign which serves as the programming sign for the Convention Center as well as an important landmark entry sign for the Village. The previous 15 year old sign was outdated.

Attached is a quote from Van Bruggen signs for \$121, 918 for a new digital Jumbotron sign as well as a letter from HARP Group management explaining the need for the sign and the problems with the old sign. The sign could promote life music programming in the Village, public service announcements and Village special events. There is currently \$120,000 in the budget for flag poles at the convention center but staff recommends using that money for the sign. With the tourism economy just starting to emerge from the problems COVID caused in the last year this sign will be important for restarting the dynamic tourism economy that was being developed in Tinley Park.

There was one other quote received for \$108,990 from Phil Bruckman but this did not include construction.

Motion to recommend the purchase of a digital Jumbotron sign from Van Bruggen Signs in the amount of \$121,918.

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**THE VILLAGE OF TINLEY PARK**  
**Cook County, Illinois**  
**Will County, Illinois**

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**RESOLUTION**  
**NO. 2021-R-011**

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**A RESOLUTION APPROVING A CONTRACT WITH VAN BRUGGEN SIGNS, INC. FOR THE  
PURCHASE OF A DIGITAL JUMBOTRON SIGN**

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**JACOB C. VANDENBERG, PRESIDENT**  
**KRISTIN A. THIRION, VILLAGE CLERK**

**CYNTHIA A. BERG**  
**WILLIAM P. BRADY**  
**WILLIAM A. BRENNAN**  
**DIANE M. GALANTE**  
**MICHAEL W. GLOTZ**  
**MICHAEL G. MUELLER**  
**Board of Trustees**

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**RESOLUTION NO. NO. 2021-R-011**

**A RESOLUTION APPROVING A CONTRACT WITH MINUTEMAN SECURITY TECHNOLOGIES FOR THE AUTOMATED LICENSE PLATE READER (ALPR) PROJECT, PHASE 2**

**WHEREAS**, the Village of Tinley Park, Cook and Will Counties, Illinois, is a Home Rule Unit pursuant to the Illinois Constitution of 1970; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have considered entering into an agreement with Van Bruggen Signs, Inc., a true and correct copy of such Contract being attached hereto and made a part hereof as **EXHIBIT 1**; and

**WHEREAS**, the Corporate Authorities of the Village of Tinley Park, Cook and Will Counties, Illinois, have determined that it is in the best interests of said Village of Tinley Park that said Contract be entered into by the Village of Tinley Park;

**NOW, THEREFORE, Be It Resolved** by the President and Board of Trustees of the Village of Tinley Park, Cook and Will Counties, Illinois, as follows:

**Section 1:** The Preambles hereto are hereby made a part of, and operative provisions of, this Resolution as fully as if completely repeated at length herein.

**Section 2:** That this President and Board of Trustees of the Village of Tinley Park hereby find that it is in the best interests of the Village of Tinley Park and its residents that the aforesaid "Contract" be entered into and executed by said Village of Tinley Park, with said Contract to be substantially in the form attached hereto and made a part hereof as **EXHIBIT 1**, subject to review and revision as to form by the Village Attorney.

**Section 3:** That the President and Clerk of the Village of Tinley Park, Cook and Will Counties, Illinois are hereby authorized to execute for and on behalf of said Village of Tinley Park the aforesaid Contract.

**Section 4:** That this Resolution shall take effect from and after its adoption and approval.

**ADOPTED** this 2<sup>nd</sup> day of March, 2021, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** this 2<sup>nd</sup> day of March, 2021, by the President of the Village of Tinley Park.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

# **EXHIBIT 1**

STATE OF ILLINOIS        )  
COUNTY OF COOK        )     SS  
COUNTY OF WILL        )

CERTIFICATE

I, KRISTIN A. THIRION, Village Clerk of the Village of Tinley Park, Counties of Cook and Will and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. NO. 2021-R-011 “A RESOLUTION APPROVING A CONTRACT WITH VAN BRUGGEN SIGNS, INC. FOR THE PURCHASE OF A DIGITAL JUMBOTRON SIGN” which was adopted by the President and Board of Trustees of the Village of Tinley Park on March 2, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Tinley Park this 2<sup>nd</sup> day of March, 2021

\_\_\_\_\_  
KRISTIN A. THIRION, VILLAGE CLERK



13401 Southwest Highway  
Orland Park, IL 60462

office 708.448.0826 fax 708.448.9092  
vanbruggensigns.com



# PROPOSAL

## Proposal #: 13285

Proposal Date: 04/20/20  
Customer #: CRM003383  
Page: 1 of 3

SOLD TO:	JOB LOCATION:
TINLEY PARK CONVENTION CENTER 18451 Convention Center Drive TINLEY PARK IL 60477	TINLEY PARK CONVENTION CENTER 18451 Convention Center Drive TINLEY PARK IL 60477  REQUESTED BY: DANIEL FITZGERALD

VAN BRUGGEN SIGNS, INC. HEREBY PROPOSES TO FURNISH THE MATERIAL AND LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	<p>QUOTE #5673REV2</p> <p>EMC RETROFIT - REPLACE EXIST 6'X 13' EMC W/ NEW 9'X 14' EMC - REMOVE EXIST TPCC ILLUM SIGN &amp; ARCHITECTURAL CORNICE   PER OUR DRAWING 19-161.5C, REVISED 12-5-19</p> <ul style="list-style-type: none"> <li>- REMOVE/RECYCLE EXIST 74"X 164" EMC</li> <li>- REMOVE/RECYCLE EXIST ILLUMINATED "TINLEY PARK CONVENTION CENTER" HEADER SIGN</li> <li>- REMOVE/RECYCLE ARCHITECTURAL ALUMINUM CORNICE CAP FEATURE</li> <li>- FABRICATE/MODIFY EXIST STEEL STRUCTURE TO ACCOMMODATE NEW 9'X 14' EMC DISPLAY (10'X 15' EMC CABINET)</li> <li>- INSTALL NEW 9'X 14' EMC</li> <li>- FABRICATE, FINISH &amp; INSTALL PERFORATED ALUMINUM FILLER BETWEEN EMC CABINETS</li> <li>- FABRICATE, FINISH &amp; INSTALL ALUMINUM ENCLOSURE AT TOP EAST END OF SIGN ABOVE MASONRY COLUMN (HIDES STRUCTURAL STEEL EXPOSED DUE TO UPPER SIGN/CORNICE REMOVAL)</li> <li>- PROGRAMMING SOFTWARE LOADED ON OWNERS PC, COMMUNICATION TESTING, STARTUP &amp; BASIC OPERATION TRAINING</li> </ul> <p>*** WATCHFIRE ELECTRONIC MESSAGE CENTER (EMC) PRICED SEPARATE</p> <p>*** ANY WORK/MODIFICATION REQ'D TO LOWER GLASS FEATURE NOT INCLUDED (BY OTHERS)</p> <p>*** ADEQUATE POWER REQUIREMENTS FOR NEW EMC NEED TO BE VERIFIED</p> <p>*** LANDSCAPE REPAIR (IF ANY) NOT INCLUDED (BY OTHERS)</p> <p>*** PERMIT PROCUREMENT/VARIANCE FEES NOT INCLUDED - INVOICED SEPARATE</p>	\$29,954.00	\$29,954.00
1	<p>QUOTE #5675REV</p> <p>WATCHFIRE 9'X 14' 10mm COLOR ELECTRONIC MESSAGE CENTER (EMC)</p> <ul style="list-style-type: none"> <li>- PIXEL PITCH: 10mm LED RGB, PIXEL MATRIX: 270 X 420</li> <li>- VIEWING AREA: 9'h X 14'w, CABINET SIZE: 10'h X 15'w</li> <li>- CABINET STYLE: DOUBLE FACE TWINPAK</li> <li>- CHARACTER SIZE: 33 LINES/84.0 CHARACTERS AT A 3" TYPE</li> <li>- WARRANTY: 7 YEAR PARTS BY MANUFACTURER</li> <li>- ELECTRICAL SERVICE: 240V 4 WIRE 80 AMPS (40 PER FACE)</li> <li>- SOFTWARE: IGNITE OPx</li> <li>- COMMUNICATION: OPx - 4G WIRELESS - LIFE OF SIGN CELLULAR DATA PLAN</li> <li>- SOFTWARE TRAINING: BASIC ON SITE + WEB BASED SOFTWARE TRAINING</li> <li>- TEMP SENSOR: INCLUDED</li> <li>- BRIGHTNESS: DAYTIME 7000 NITS MAX, NIGHTTIME 700 NITS MAX</li> <li>- VIDEO: UP TO 30FPS, COLOR CAPABILITY: MIN 1.2 QUINTILLION</li> <li>- VIEWING ANGLES: 150 HORIZONTAL/95 VERTICAL</li> </ul> <p>*** ESTIMATED TAX; \$ 8967</p>	\$91,964.00	\$91,964.00

VBS INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



13401 Southwest Highway  
Orland Park, IL 60462

Since  
1925

office 708.448.0826 fax 708.448.9092  
vanbruggensigns.com

# PROPOSAL

## Proposal #: 13285

Proposal Date: 04/20/20  
Customer #: CRM003383  
Page: 2 of 3

(PROVIDE TAX EXEMPT CERTIFICATE IF QUALIFIES)

**PAYMENT TERMS:**

- deposit at time of order- 50% of Watchfire EMC: \$ 45,982
- balance of Watchfire EMC due at shipping: \$ 45,982 (approx. 4-6 weeks from approval of Tinley Park permits)
- balance of project (installation, taxes, permit fees) due at completion of installed EMC/operational fire up

<b>TOTAL PROPOSAL AMOUNT:</b>	<b>\$121,918.00</b>
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**TERMS: 75.4% DOWN, BALANCE DUE ON COMPLETION**

(INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**PERMITS: PERMITS, PROCUREMENT, AND RELATED FEES ARE NOT INCLUDED IN THE ABOVE PRICE.**

- DUE TO INCREASING PROCESSING COSTS, A 3% SERVICE FEE WILL BE CHARGED TO ALL CREDIT CARD PAYMENTS.
- ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE ABOVE TOTAL AMOUNT.
- ENGINEERING, ELECTRICAL HOOKUP, SHIPPING, OR TAX WHEN APPLICABLE ARE NOT INCLUDED IN THIS PRICE.
- THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS FROM DATE OF PROPOSAL.
- ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

WORK WILL NOT BEGIN UNTIL SIGNED PROPOSAL AND DOWN PAYMENT ARE RECEIVED.

RESPECTFULLY SUBMITTED:

Sam Van Bruggen

VAN BRUGGEN SIGNS, INC.

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DOWN PAYMENT AMOUNT: \_\_\_\_\_

VBS INITIALS \_\_\_\_\_

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# PROPOSAL

## Proposal #: 13285

Proposal Date: 04/20/20  
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Page: 3 of 3

### TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, VAN BRUGGEN SIGNS, INC. (HEREINAFTER CALLED THE "COMPANY") MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY'S FEES.
2. BOTH PARTIES HERETO AGREE THAT THE TITLE TO SAID SIGN SHALL REMAIN IN THE COMPANY UNTIL PAID FOR IN FULL, BUT AFTER DELIVERY TO THE CUSTOMER ALL DAMAGE FROM FIRE OR OTHER CAUSES AFTER SAID DELIVERY SHALL BE ASSUMED BY SAID CUSTOMER AND WILL NOT AFFECT THE RIGHTS THE COMPANY TO FULL PAYMENT OF THE PURCHASE PRICE.
3. THIS AGREEMENT CONSTITUTES THE COMPLETE AGREEMENT BETWEEN THE PARTIES, AND ANY CHANGE OR ALTERATION WILL BE EFFECTIVE IF ONLY AGREED UPON IN WRITING BETWEEN PARTIES.
4. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING OF THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
5. CUSTOMER WARRANTS THAT IT HAS FULL POWER AND AUTHORITY TO ENTER INTO THIS AGREEMENT, AND CUSTOMER'S PERFORMANCE AND LIABILITY UNDER THIS AGREEMENT IS NOT CONTIGENT UPON THE APPROVAL OF ANY OTHER PARTY OR CONDITION.
6. IN THE EVENT CUSTOMER DIRECTS THE COMPANY TO PROCEED WITH ITS WORK PRIOR TO, OR WITHOUT, THE ISSUANCE OF A PERMIT FROM A LOCAL GOVERNMENTAL AUTHORITY THEN IN SUCH EVENT CUSTOMER AGREES TO INDEMNIFY, DEFEND, AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL LOSS, DAMAGE, OR LIABILITY ARISING OUT OF THE ABSENCE OF SUCH PERMIT.
7. CUSTOMER AGREES TO PROVIDE ELECTRICAL SERVICE FEED OF SUITABLE CAPACITY AND APPROVED MATERIAL TO THE SIGN LOCATION AND MAKE FINAL ELECTRICAL CONNECTION.
8. CUSTOMER SHALL ALSO PROVIDE CLEAR AND FULL ACCESS TO THE SITE TO THE COMPANY'S PERSONNEL AND EQUIPMENT AT ALL REASONABLE TIMES SO AS TO ALLOW THE COMPANY'S EFFICIENT COMPLETION OF WORK.
9. WHEN EXCAVATION IS NECESSARY, THE COMPANY WILL CONTACT THE ONE CALL CENTER (JULIE / DIGGER) TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT OF UNFORESEEN SITE OR INSTALLATION CONDITIONS ARE ENCOUNTERED (OBSTRUCTIONS, FROST, ETC) THE ABOVE STATED TOTAL PROPOSAL AMOUNT SHALL BE INCREASED BY THE FAIR AND REASONABLE ADDITIONAL COSTS AND EXPENSES INCURRED IN ADJUSTING TO SUCH CONDITIONS.
10. ALL DRAWINGS, RENDERINGS, CONCEPTS, AND THE LIKE ARE THE EXCLUSIVE COPYRIGHT PROPERTY OF THE COMPANY FOR THE SOLE PURPOSE OF THE CUSTOMER'S CONSIDERATION TO PURCHASE THE SIGN(S) OR DESIGN(S) AS DEPICTED FROM THE COMPANY. ANY UNAUTHORIZED USE OF THESE ITEMS WILL RESULT IN A COMPENSATION FEE FOR THE EFFORTS IN CREATING THESE ITEMS.
11. WHEN ARTWORK/DRAWINGS ARE PROVIDED BY THE CUSTOMER TO THE COMPANY FOR USE IN DEVELOPING AND PRODUCING SIGN(S) IT IS EXPRESSLY UNDERSTOOD THAT SUCH ARTWORK/DRAWINGS ARE OWNED BY THE CUSTOMER AND CAN BE USED WITHOUT COPYRIGHT INFRINGEMENT. CUSTOMER AGREES TO INDEMNIFY, DEFEND, AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL LOSS, DAMAGE, OR LIABILITY ARISING OUT OF SUCH INFRINGEMENTS KNOWN OR UNKNOWN.
12. ALL PRODUCTS PRODUCED BY THE COMPANY HOLD A 1 YEAR WORKMANSHIP WARRANTY FROM THE DATE OF COMPLETION OR INSTALLATION, UNLESS OTHERWISE SPECIFIED. CERTAIN SIGN COMPONENTS ARE COVERED BY THE MANUFACTURER'S WARRANTY AND INFORMATION IS AVAILABLE UPON REQUEST.

VBS INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



Harp Management LLC.  
18501 Convention Ctr. Drive  
Suite 100, Tinley Park IL 60477  
[www.thehargroup.com](http://www.thehargroup.com)

February 22, 2021

Mr. David Niemeyer

Village of Tinley Park

16250 S. Oak Park Avenue

Tinley Park, IL 60477

Dave-

As we have determined through our meetings with Van Bruggen and other sign companies this option is the best moving forward.

- The existing 13.6' X 6.2' Suncoast LED sign is 15 year old technology that had very poor resolution when it was working
- Suncoast LED has been taken over by another company, while on this search for replacement received a quote from the new company to replace this existing 15 year old technology for \$68,000
- The individual LED panels would have chronic burn outs within the LED fixture leaving the content incomplete and letters hard to read
- The mother board of the entire Suncoast system flamed out and that is the reason that the sign is completely dark right now
- The 16mm LED that exists in the sign has poor pixilation as compared to the 10mm LED RGB replacement sign
- There were also chronic communication errors intermittently over the past 9 years since the installation rendering stagnant content unable to re-populate
- The replacement parts through the reseller were coming from Florida and would generally have a 10 day lead time
- The Watch fire system in the new installation's manufacturing hub is here in Illinois on 90 miles away, turn around could be same day
- The Suncoast system is years past warranty, the new system would have a 7 years warranty on parts from the manufacturer

(JUMBOTRON Cont.)

- The new surface area of the sign will increase from 13.6"x 6.2" to 14' X 9'
- The Village ordinance regarding content on the sign would make the Sign a gateway to the town from cars leaving the expressway
- The programming for the Life Amplified music venues and their scheduled live entertainment would be a major driver of the brand identity as it had in the past when working
- For Public Service Announcements the sign would be a great way to communicate to the thousands of vehicles that pass by it daily
- The technology of the system also avails us to EMS messaging including auto populating Amber Alerts.
- The events sponsored by the Village would be part of the seasonal broadcasting including, The Christmas Tree lighting, St. Patrick's Parade, The Farmer's Market & Cruise Nights

I have attached a rendering of the sign as proposed by Van Bruggen signs who has been doing their great work all over the region for decades. Please let me know if there is any other backup that you may need.

Sincerely,

Daniel Fitzgerald  
Managing Director

180"  
(15'-0")

36"  
(3'-0")

120"  
(10'-0")



9'-0" X 14'-0"  
DISPLAY AREA  
(126 SQ. FT.)

294"  
(26'-6")



**PUBLIC  
COMMENT**